



# Wigan Sporting Events Ltd

## PLEASE BE AWARE OF THE FOLLOWING BOOKING TERMS AND CONDITIONS: -

1. To secure a reservation, a deposit of £10 per person is required if you book online and within 14 days of making a provisional booking if you have made a reservation by 'phone/email. 2. Full payment is required
2. weeks prior to the event whether booked online or by 'phone/email.
3. In the event of cancellation by the client, any deposits and payments are non-refundable and non-transferable.
4. In the event of a cancellation by Wigan Sporting Events Ltd, the client will be entitled to a full refund of monies paid.
5. All guests must be 18 years or over.
6. No alcohol to be brought onto the premises, including gifts. Anyone found to be breaking this condition may be asked to leave.
7. Dress code is smart/casual. Fancy dress is allowed - No trainers or sports shirts
8. The menu on the evening is a set menu (unless otherwise specified) with vegetarian option. Only special dietary requirements will be catered for and must be pre-ordered 14 days prior to the event.
9. We are happy to accommodate allergen or dietary requirements; however, as the party organiser you must inform the venue of any specific needs as early as possible to ensure we can make appropriate arrangements. If you or any of your guests have any further queries regarding allergens whilst at the event , please feel free to speak to the Duty Manager, who will be pleased to assist you.
10. Wigan Sporting Events Ltd reserves the right to change or cancel any advertised entertainment due to circumstances beyond our control or venue commitments.
11. Wigan Sporting Events Ltd reserves the right to amalgamate events to guarantee minimum numbers and move events into more suitably sized suites.
12. No credit facilities will be offered without prior agreement of Wigan Sporting Events Ltd.
13. A minimum party size of seven guests is required for an exclusive table. Parties of less than seven will be invited to join other small parties of a similar size.
14. A maximum of 12 guests per table, if your booking is larger than 12, you will be allocated additional tables next to each other.
15. As the organiser, you are responsible for making sure all your guests are aware of the terms and conditions and arrival and departure times.
16. Payment of a deposit will acknowledge your acceptance of our terms and conditions.