



# APPLICATION FORM

## VACANCY DETAILS

Job Title

Department

Salary expectations

## PERSONAL DETAILS

First name

Surname

Known-as name

Home address

Post code

Mobile number

Other contact numbers (if applicable)

National insurance number

Email address

LinkedIn (if applicable)

Online portfolio/links to body of demonstrated work (if applicable)

## ELIGIBILITY TO WORK IN THE UK

You will be required to provide evidence of eligibility criteria.

Do you have the right to work in the UK?

Yes

No

Do you require a visa / sponsorship to work in the UK

Yes

No

If you are able to work in the UK via the EU Settlement Scheme please cite your share code here.

## ARE YOU CURRENTLY EMPLOYED BY WIGAN ATHLETIC OR WIGAN WARRIORS?

Yes

No

If yes, please give details of job title and start date of your current position.



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**HAVE YOU WORKED FOR US IN THE PAST?**

Yes

No

If yes, please give details.

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**ARE YOU RELATED TO ANYONE WORKING AT WIGAN ATHLETIC OR WIGAN WARRIORS?**

Yes

No

If yes, please give details.

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## ADJUSTMENTS

Please give details of any adjustments we may need to be aware of to enable you to fully participate in the selection or application process to attend and participate in an interview or to carry out selection tests. Disabled applicants are invited to contact [j.kilby@wiganathletic.com](mailto:j.kilby@wiganathletic.com), in confidence, at any point during the recruitment process to discuss steps that could be taken to facilitate attendance and participation at an interview or to fully participate in the application or selection process.

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## EMPLOYMENT

Please give details of your three most recent relevant employment experience Present to Past

### Employer Name #1

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Job Title

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Date Started

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Date Left

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Notice Period

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Other Benefits

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Reason for leaving

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Brief details of main duties and responsibilities of the role

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### Employer Name #2

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Job Title

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Date Started

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Date Left

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Other Benefits

---

Reason for leaving

---

Brief details of main duties and responsibilities of the role

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## PROFESSIONAL MEMBERSHIPS AND TRAINING

Please give details of relevant training and registration number(s) where relevant i.e. FA Number, Professional Association membership numbers etc. (you may be asked to provide evidence of your qualifications/training and memberships during the recruitment process).

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## SUPPORTING STATEMENT

Please explain how your experience, skills, knowledge and personal qualities meet the requirements in the job advert and provide relevant examples. Please include all information below, any additional documents will not be reviewed.

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## FURTHER INFORMATION

Please use this box to tell us any other relevant information.

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## DO YOU HAVE A CURRENT DRIVING LICENCE?

Yes

No

We only need to know this information if the job you are applying for requires you to hold a driving licence.

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## REFERENCES

Including your current or most recent employer, please give the name and contract details of two referees. In signing this form you are giving the club permission to request personal information about you from your referees, which may include confirmation of your previous salary, attendance record and work history. Referees will only be contacted if you are successful at the selection stage and have verbally accepted a job offer.

### Reference 1 (must be most recent employer)

Full Name of reference

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Job title of reference

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Type of reference

Employer

Personal

Academic

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Company address

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Referee Telephone Number

---

Referee Email Address

---

Position held by you

---

Dates of Employment

Date Started

Date Left

---



# APPLICATION FORM

## Reference 2 (must be most recent employer)

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Full Name of reference

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Job title of reference

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Type of reference

Employer

Personal

Academic

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Company address

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Referee Telephone Number

---

Referee Email Address

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Position held by you

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Dates of Employment

Date Started

Date Left

## CONFIRMATION OF DETAILS

I confirm that all the information given in this application is correct to the best of my knowledge, that all the questions related to me have been accurately and fully answered and that I am in possession of the qualifications I claim to hold.

For roles which are considered to have regulated activity please note it is an offence to apply if you are barred from engaging in regulated activity relevant to children or adults at risk.

We are committed to protecting the privacy and security of the personal information of all applicants be that for employment in any capacity. We have prepared a privacy notice which describes how we collect and use personal information about Job Applicants during and after the application process.

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Name

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Date

Please email your completed application to **wiganwarriorsandwiganathleticcareers@wiganathletic.com** or post to or return to

**Human Resources, The Brick Community Stadium, Wigan, WN5 0UZ**

Once you have submitted your application form, you will receive an acknowledgement from **wiganwarriorsandwiganathleticcareers@wiganathletic.com**. This acknowledgement will include An Equality Monitoring Form to fill out. You must fill out this form and any other forms required during the recruitment process before we can progress your application.