



Job title	Casual Safety Steward	Reports to	Safety Officer / Deputy Safety Officer
Location	The Brick Community Stadium, Christopher Park, Stadium Way, Robin Park Arena , and Edge Hall Road.		
Department	Safety Operation		
Job purpose			
Maintain the safety of all spectators attending Football and Rugby League games held at The Brick Community, Stadium, Christopher Park, Stadium Way, Robin Park Areana and Edge Hall Road, providing excellent customer service to enhance the spectator experience.			
Key responsibilities and duties			
• General Customer Services. • Monitoring access and egress points. • Proactively search and identify areas for hazards, defects, or suspect packages. • Searching for spectators on their entry to the ground. • Physically intervening against and ejecting spectators who are in breach of ground regulations. This includes decisions on refusal of entry. • Providing Information and direction. • Ensuring crowd safety plans and procedures are adhered to. • Reporting any suspicious behavior. • Monitoring Crowds for distress, overcrowding and disorder and to report any issues. • Carry out Ingress control – ticket validation, accreditation checks, and queries. • Cary out Egress control – Observing safe egress from areas, including emergency evacuation. • Reporting and recording details of accidents, irregularities, near misses, or incidents. • Responding to accidents, incidents as directed. • Maintaining safe working environments, and health and safety management. • Assisting in the management of vehicle access, parking, and egress • Act to protect all young people and vulnerable adults that are in their care or attending the company’s premises. • The employee must report any misconduct or suspected misconduct. • Ensure a positive commitment towards equality and diversity. • Support vehicle access, parking, and pedestrian safety			
Health and Safety			
• Fully endorse and comply with the group’s health and safety policy, match day safety policy. • Comply with all group policies and statutory regulations relating to health and safety, safe working practices, hygiene, cleanliness, fire, and COSHH. • Work within, uphold and endorse the Ground Regulations and Licensing Objectives • Have a full knowledge of procedures for evacuation. • Identify and report maintenance requirements or hazards within the workplace and encourage any workforce to do the same to avoid injury.			

Consult with the Health and Safety Manager and Matchday Safety Officer to ensure events are managed in accordance with the policy		
Safeguarding		
- Fully endorse and comply with all aspects of the group's safeguarding policy. - Report any misconduct or suspected misconduct to the Head of Safeguarding. - Liaise with the safeguarding team to ensure events are managed in accordance with the policy.		
General		
- Cooperate fully with colleagues and be flexible when assisting them in response to business needs of the group. - Ensure a positive commitment towards equality and diversity by treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description and promoting positive working relations amongst employees and customers. - Ensure working practices are compliant with relevant policies and legislation specifically general data protection regulations (GDPR) - The above job description is not intended to be exhaustive; the duties and responsibilities may therefore vary over time according to the changing needs of the group.		
DBS check required		Yes
Person Specification		
	Essential requirements	Desirable requirements
Qualifications	Hold a Level 2 Spectator Safety Qualification or Equivalent or be working towards this qualification.	- SIA qualified. - Spectator safety level 3 - ACT (counter terrorism training)
Experience	- Dealing with people in a professional manner - Working in a team - Ability to make quick decisions - Ability to follow procedures	Working in a sports facility
Knowledge, skills and qualities	- Honesty - Reliability - Punctuality - Commitment - Ability to work under pressure - Willingness to undertake training	- Knowledge of evacuation procedures - First Aid - Crowd management
I confirm that I have read and agreed to this job description outlining the main duties of my job role.		
Job holder name:		
Signed:		Date: